

THE LAW OFFICES OF ROBERT L. DRIESSEN

DATE: _____

PERSONAL INFORMATION:

Name _____

DOB: _____ Sex: M ___ F ___ Place of birth: _____

Social Security Number: _____ Drivers License Number: _____ State: _____

Address: _____ Apt. # _____

City: _____ County: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____ Cell Phone: (____) _____

E-Mail Address: _____

I authorize emails concerning my case. I authorize emails of general interest from The Law Offices of Robert L. Driessen.

Spouse's Name: _____ (Maiden name): _____ DOB: _____

Address(if different from yours): _____ City: _____ State: _____ ZIP: _____

Home Phone: (____) _____ Work Phone: (____) _____ Cell Phone: (____) _____

CRIMINAL/IMMIGRATION HISTORY:

List all previous convictions with dates: _____

Are you currently on probation?: _____ Yes _____ No If yes, please explain: _____

What is your immigration status?: _____ US Citizen _____ Permanent Resident _____ Illegal Alien _____ Other: _____

EMPLOYMENT INFORMATION:

Place of Employment: _____ Job Title: _____

Address of Employment: _____ City: _____ St: _____ Zip: _____ Annual Salary: _____

Length of Employment: _____ Spouse's Employer: _____

PERSON FINANCIALLY RESPONSIBLE:

Name: _____ DOB: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: (____) _____

Social Security Number: _____ Drivers License Number: _____ State _____

EMERGENCY CONTACT INFORMATION:

Name _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____

MILITARY STATUS:

_____ Active Duty _____ Reserves _____ Retired/Honorably Discharged

HOW WERE YOU REFERRED TO US?

___ Office Sign ___ Bar Association ___ Letter ___ TV Ad ___ Radio ___ Friend: Name of Friend _____

___ Website: name of website _____

An Attorney: Name of attorney _____ Other: _____

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PRIVACY POLICY REGARDING SOCIAL SECURITY NUMBERS

Social Security information will only be used in the event you hire the firm to represent you in your legal matter, and then only when necessary in limited use during the course of your case.

Social Security numbers are collected by the law firm from the client and all clients provide such information to the firm in writing.

Social Security numbers are most often used to positively identify parties. Some uses may include initial service, in court orders, in orders to withhold wages for child support, in required reports filed with the State of California, or to obtain retirement information used to divide retirement benefits. Most courts require Social Security numbers of all parties.

All information received from a client is confidential. Numbers are not released from the firm unless authorized by the client or required in the course of representation as previously stated herein.

The employees of The Law Offices of Robert L. Driessen have access to this personal information.

Every step is taken to protect your privacy. This information is kept secure within the offices of the firm in file folders and file drawers until such time that the file information is retired and the file removed to storage in a locked, off-site storage facility. Files will eventually be shredded after the time designated by the State Bar requirement for maintaining the records has expired. Social Security numbers are also kept in firm software programs that are protected by password in our system which is further protected by extensive firewalls.

I acknowledge that I have read the above privacy information provided by The Law Offices of Robert L. Driessen regarding use of my Social Security number.

Signature

Date